Wildflower NY Charter School Opening Plan:
An update to our school’s policies & procedures

“The concept of an education centered upon the care of the living being alters all previous ideas. Resting no longer on a curriculum, or a timetable, education must conform to the fact of human life.”

Maria Montessori
Dear Wildflower New York Charter School Families,

As we reflect upon these past few months, we are grateful for the strength, resiliency and kindness we have observed in our community. We know these experiences have been difficult for everyone; children, families and staff, and we thank you for your continued support and collaboration.

Today, with nearly six months of this new reality to inform our thinking, we are approaching the new school year with your family's and our staff’s health and safety as our first priority.

The purpose of this document is to outline all changes to our reopening plan, protocols and procedures in order to keep our community safe. Together, we know that our community can navigate these challenges with grace, love, and open communication.

With gratitude,

Aura Cely, Corina Velazquez, and Mario Benabe - WNYCS Founding School Leaders
<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. About Wildflower New York Charter School</td>
<td>5-7</td>
</tr>
<tr>
<td>2. Designated Responsible Parties</td>
<td>8</td>
</tr>
<tr>
<td>3. Responsible Parties’ Network of Support and Resources</td>
<td>7</td>
</tr>
<tr>
<td>a. Capacity for in-person instruction</td>
<td></td>
</tr>
<tr>
<td>b. Social Distancing</td>
<td></td>
</tr>
<tr>
<td>c. PPE, Face Covering, Classroom Equipment</td>
<td></td>
</tr>
<tr>
<td>d. Summary of Classroom Design, Social Distancing, &amp; PPE</td>
<td></td>
</tr>
<tr>
<td>e. Social Distancing, PPE &amp; Individual Material Requirements</td>
<td></td>
</tr>
<tr>
<td>f. Classroom 3D model</td>
<td></td>
</tr>
<tr>
<td>g. Fire Safety &amp; Evacuation Plan</td>
<td></td>
</tr>
<tr>
<td>h. Operational Activity: In-person Learning</td>
<td></td>
</tr>
<tr>
<td>i. Considerations for Montessori Education in the Primary Environment</td>
<td></td>
</tr>
<tr>
<td>j. Considerations for Montessori Education in the Elementary Environment</td>
<td></td>
</tr>
<tr>
<td>k. Operational Activity: Hybrid Learning, Technology &amp; Virtual Platform</td>
<td></td>
</tr>
<tr>
<td>l. Remote Education Support &amp; Resources</td>
<td></td>
</tr>
<tr>
<td>m. Hybrid Learning Model: Students with IEPs and English Language Learners</td>
<td></td>
</tr>
<tr>
<td>n. Operational Activity: Remote Learning</td>
<td></td>
</tr>
<tr>
<td>Section</td>
<td>Page</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
<td>------------</td>
</tr>
<tr>
<td>o. Restart Operations</td>
<td></td>
</tr>
<tr>
<td>p. Hygiene, Cleaning, &amp; Disinfection</td>
<td></td>
</tr>
<tr>
<td>q. Outdoor Agricultural and Extracurricular Learning for In-Person Instruction</td>
<td></td>
</tr>
<tr>
<td>r. Build Access &amp; Before and After Care</td>
<td></td>
</tr>
<tr>
<td>s. Vulnerable populations</td>
<td></td>
</tr>
<tr>
<td>t. Transportation</td>
<td></td>
</tr>
<tr>
<td>u. Food Service</td>
<td></td>
</tr>
<tr>
<td>v. Mental Health, Behavioral, and Emotional Support Services and Program</td>
<td></td>
</tr>
<tr>
<td>w. Contact Tracing</td>
<td></td>
</tr>
<tr>
<td>5. Monitoring:</td>
<td>48 - 54</td>
</tr>
<tr>
<td>a. Daily health Screening</td>
<td></td>
</tr>
<tr>
<td>b. Testing Protocols</td>
<td></td>
</tr>
<tr>
<td>c. Paid-Time Off (PTO)/Sick Leave</td>
<td></td>
</tr>
<tr>
<td>d. Testing Responsibility</td>
<td></td>
</tr>
<tr>
<td>e. Early Warning Signs: Closing Metrics for a Positive Test</td>
<td></td>
</tr>
<tr>
<td>6. Containment:</td>
<td>55-56</td>
</tr>
<tr>
<td>a. School health offices, isolations</td>
<td></td>
</tr>
<tr>
<td>b. Collection</td>
<td></td>
</tr>
<tr>
<td>c. infected individuals</td>
<td></td>
</tr>
<tr>
<td>d. exposed individuals</td>
<td></td>
</tr>
<tr>
<td>e. hygiene cleaning and disinfecting</td>
<td></td>
</tr>
<tr>
<td>7. Closure</td>
<td>57</td>
</tr>
</tbody>
</table>
About Wildflower New York Charter School

**General Information:** Wildflower New York Charter School offers our families a high-quality public Montessori educational model in community school district 9. This fall will be our school’s first year of operation.

**Location:** 1332 Fulton Avenue, Bronx, NY 10456

**Enrollment:**

<table>
<thead>
<tr>
<th>Grade</th>
<th>2020 - 2021 Approved Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-Kindergarten</td>
<td>9</td>
</tr>
<tr>
<td>Kindergarten</td>
<td>8</td>
</tr>
<tr>
<td>First Grade</td>
<td>10</td>
</tr>
<tr>
<td>Total</td>
<td>27</td>
</tr>
</tbody>
</table>

**Number of Full-time Staff:** 3

**Number of Contractors:** 2

**Total:** 5

Note: WNYCS has a pending Pre-K For All contract with the NYC DOE representing the above enrollment.
Aura Cely specializes in multi language learners, special education, and public Montessori. She serves as our school's early childhood administrator and currently is the lead primary teacher.

Mario Benabe specializes in culturally relevant education, project based learning and ethno-mathematics. He serves as our school's administrator and coleads our primary classroom.

Corina Velazquez is a restorative justice practitioner specializing in inclusive education. She serves as our elementary school's administrator and is the lead elementary teacher.
Wildflower New York Charter School is co-located with 1332 Fulton Daycare and United Bronx Parents (UBP), two NYC DOE Pre-k For All Providers. There are two entrances to the building. One entrance is located at the left wing of the building and is wheelchair accessible for staff, students, and families. The main entrance is located at the front end of the building. The site has a full time security personnel that monitors the building's security with a smart technology video intercom system. Wildflower New York Charter School has developed our school reopening plans in partnership with our broader community across all sites to ensure the safety of all students and staff members.
While we are all responsible for ensuring the health and safety of our students, we’ve designated a School Safety Team Lead to direct questions to and whom to contact for information on our reopening guidance, and health and safety policies and protocols.

**School Safety Team Lead**

Mario Benabe, (Pre-k, K)
E. mbenabe@wildflowernewyorkcharterschool.org
P. (646) 372-3021

**Grade-Level Lead Contacts**

For Information regarding our reopening learning model plans please contact grade-level leads.

Aura Cely (Pre-k,K)
acely@wildflowernewyorkcharterschool.org
P. (407) 808-5507

Corina Velazquez (1st Grade)
E. cvelazquez@wildflowernewyorkcharterschool.org
P. (646) 508-2051
Wildflower New York Charter School would like to thank the following groups and individuals for their support and advice on our reopening plans:

- The Wildflower Foundation COVID Response Team
- Wildflower New York Charter School Board of Trustees
- Wildflower New York Charter School Teacher Leaders
- MASS Design Group
- Parents
- Dr. Jillian Parekh
- Paul O’Neill

Resources:

- **New York Department of Health:** Interim Guidance For In-person Instruction At Pre-k To Grade 12 Schools During The Covid-19 Public Health Emergency: [Link here](https://www.health.ny.gov/prevention/2020-2021_school_year_plan_requirements)
- **SUNY Charter School Institute:** 2020-2021 School Year Plan Requirements: [Link here](https://www.sunycharterinstitute.org/)
- **NYSED:** Recovering, Rebuilding, And Renewing: The Spirit Of New York’s Schools Reopening Plan: [Link here](https://www.nysed.gov)

- **Center for Disease Control (CDC):** Online resources for COVID information:

- **World Health Organization (WHO):** Online resources for COVID information: [https://www.who.int › Emergencies › Diseases](https://www.who.int)
Wildflower New York Charter School values the voices of families. It is important for us to include parent input and feedback at every level of the planning process. WNYCS has incorporated the input of families to our reopening plans. While we continue to gather more input from families here are the preliminary results from a quarter of our families surveyed so far:

**Total Number of Families Survey: 7 (Pre-k = 1; kindergarten = 3; First Grade = 3)**

### 3a. Data Input From Family Survey

A larger proportion of families preferred their child return to school in a hybrid plan over fully remote and in-person.

Assuming appropriate safety measures are in place, what is your preference for how your child returns to school in the fall?

- **85.7%** I would prefer my child return to school as a 100% remote learner.
- **14.3%** I would prefer my child return to school face-to-face in a hybrid plan, such as 2-3 days.
- **0%** I would prefer my child return to school fully in person 5 days a week.

7 responses
No family reported being extremely concerned about the idea of their child physically returning to school.

At this point in time, how comfortable are you with the idea of your child physically returning to school this Fall?

7 responses
Majority of families reported having reliable internet connect.

Do you have access to a reliable internet connection?

7 responses

- **Yes**: 85.7%
- **No**: 14.3%
As teacher leaders of Wildflower New York Charter School, our primary responsibility is the health and safety of our community. As a result, Wildflower New York Charter School will adhere to the recommendations of the CDC and NYC Department of Health and Mental Hygiene (DOHMH) as we develop our health and safety policies and reimagine our classroom spaces for in-person learning. We know that in some cases these procedures will feel new and unfamiliar for your child. We are thinking carefully about the introduction of these new protocols to both children, families, and our staff.

While we await for further accurate guidance, Wildflower New York Charter School is prepared to utilize any of the following three models: remote learning, hybrid instruction, as well as a small group in-person instruction.
**Tentative Reopening Phases**

**Phase 1 - Virtual Learning (September 8th - 18th)**
- Teacher-Led Virtual Learning
- One on One, In-Person Screening and Assessments

**Phase 2 - Hybrid Model 1 (September 21st to Nov 25th)**
- Twice a week in-person full day instruction
- Three times a week virtual teacher led instruction

**Phase 3 - Virtual Learning (Nov 30th - Mar 31th)**
- Teacher-Led Virtual Learning
- One on One, In-Person Screening and Assessments

**Phase 4- Hybrid Model 2 (April 12th to June 30th)**
- Four times a week in-person half day instruction
- Morning and afternoon cohorts
- Once a week teacher-led virtual session

**Phase 5- In Person Instruction** (We will wait for proper guidance from DOHMH and CDC regarding possibility of full in-person instruction. We project full In-Person instruction to occur in Spring semester of 2021.)
Technology & Virtual Platforms

Laptops

Wildflower New York Charter School will provide each student and employee with laptops.

Teacher Training

This summer all of our teachers leaders and staff took additional training on distance learning. We feel more prepared to come back this year and engage students from a distance, while managing technical aspects.

Tech Support

Wildflower New York Charter School has allocated funding for a technology consultant to support children, families and teachers as they engage technology to connect remotely.

Prior to school starting, we will meet with each family to do a “tech check” and make sure all of the technology works in each home and troubleshoot any issues beforehand so your child is prepared for optimal learning. We will also go over our Tech Platform and Digital Attendance Procedures with families.

Tech Platform

Wildflower New York Charter School will be using Zoom to connect for staff conferencing, professional development and other school related meetings. Students and families will be using GoToMeeting Transparent Classroom, and SeeSaw for delivery of lessons and meetings.
Remote Learning Program

Wildflower New York Charter School has a robust remote learning option for families that combines the Montessori scope and sequences to a remote learning program. Below is a snapshot of our program:

- **Individualized lessons:** Every child will receive three, thirty minute individual lessons with a teacher leader each week.
- **Group gatherings:** Teacher leaders and staff will offer three group sessions per week.
- **Montessori materials at home:** Teacher leaders will create care-packages of age appropriate Montessori materials to send to your home. Materials will be collected every two weeks, sanitized and repackaged for a new family.
- **Parent check-ins:** Teacher Leaders will offer weekly, 30 minute parent check-ins to answer questions, provide support and generate ideas for in-home activities.
- **Related Services:** Students with IEP will receive all related services, remotely, with the same amount of hours for each related service, each week.

Note: In consultation with public health representatives and in alignment with NYS Department of Health standards for health and safety WNYCS plans to offer a modified in-person schedule across four cohorts during the weeks of September 14 - 18, and September 28 - October 2, for beginning of year assessments.
Materials will be sent home with families on a weekly and bi-weekly basis for in-home learning. These materials will include Montessori materials, books and creative supplies.

Schedule: Remote Learning

<table>
<thead>
<tr>
<th></th>
<th>Mon</th>
<th>Tues</th>
<th>Wed</th>
<th>Thurs</th>
<th>Fri</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kindergarten</td>
<td>Synchronistic</td>
<td>Synchronistic</td>
<td>Synchronistic</td>
<td>Synchronistic</td>
<td>Asynchronous</td>
</tr>
<tr>
<td>First Grade</td>
<td>Synchronistic</td>
<td>Synchronistic</td>
<td>Synchronistic</td>
<td>Synchronistic</td>
<td>Asynchronous</td>
</tr>
</tbody>
</table>

**Student’s Schedule**

<table>
<thead>
<tr>
<th></th>
<th>Mon</th>
<th>Tues</th>
<th>Wed</th>
<th>Thurs</th>
<th>Fri</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00AM – 9:30AM</td>
<td>Morning Meeting</td>
<td>Morning Meeting</td>
<td>Morning Meeting</td>
<td>Morning Meeting</td>
<td>Morning Meeting</td>
</tr>
<tr>
<td>11:30AM – 12:30PM</td>
<td>Lunch</td>
<td>Lunch</td>
<td>Lunch</td>
<td>Lunch</td>
<td>Lunch</td>
</tr>
<tr>
<td>12:30PM – 1:30PM</td>
<td>Whole Group Instruction</td>
<td>Whole Group Instruction</td>
<td>Whole Group Instruction</td>
<td>Whole Group Instruction</td>
<td>Individual Science Pre-recorded Lesson</td>
</tr>
<tr>
<td>1:30PM – 3:30PM</td>
<td>Small Group and Individual Lessons</td>
<td>Small Group and Individual Lessons</td>
<td>Small Group and Individual Lessons</td>
<td>Small Group and Individual Lessons</td>
<td></td>
</tr>
</tbody>
</table>

*Materials will be sent home with families on a weekly and bi-weekly basis for in-home learning. These materials will include Montessori materials, books and creative supplies.*
Capacity for In-Person Instruction

Pre-Covid - Pre-k & Kindergarten (18 - 20 Students ; 3 Teachers)

Adjusted capacity for 6’o” Minimal Distance - Pre-k & Kindergarten (9 Students ; 2 Teachers)

Pre-Covid - 1st Grade (10 Students ; 1 Teachers)

Adjusted capacity for 6’o” Minimal Distance - 1st Grade (9 Students ; 1 Teachers)
As Montessorians, we know that social interactions in the classroom are central to our method and satisfies the child’s need for social development, collaboration and freedom of movement. Unfortunately, while we intend to find creative ways to address these needs for social interaction, our attention to health and safety will require us to limit physical social interactions and ensure, to the best of our ability, that all individuals in the classroom practice maintaining six feet of distance at all times. As a result, we will kindly yet firmly uphold the following requirements:

- Children will be asked to remain 6 feet away from other children
- Each child will have an individual table and work rug
- Each child will have their own materials for their work period
- Children will be wearing face masks

Although maintaining distance is challenging, we believe we can still provide opportunities for children to collaborate safely and incorporate Montessori best practices whenever possible. Children will be wearing face coverings to help mitigate circumstances when students accidentally are closer together than intended. Additionally, children will still be able to practice freedom and independence within limits to ensure everyone’s safety and wellness.
Staff - Face Covering Required

- All staff will be required to wear masks.
- Wildflower New York Charter School will provide PPE to staff. We will aim to provide masks that have clear windows so children can see guides' mouths to promote language development.
- All Teacher Leaders and Staff will wear gloves while serving food, wiping noses, cleaning, handling tablets for sign in/out, and while diapering/assisting with toileting.
- All Teacher Leaders and Staff are encouraged to wear eye protection (face shields or glasses) for higher risk activities (toileting, wiping noses, etc) and in cases where staff is unable to keep 6 feet distance from children as a result of emergencies and/or additional care.

Children - Face Covering Required

- Everyone over the age of two entering Wildflower New York Charter School must have a face covering that fits over the mouth and nose and stays on without the use of hands.
- Face coverings should be washed at the end of each day. Consider purchasing multiple masks for your child to avoid doing laundry daily.
- Wildflower New York Charter School will have disposable child-size masks (in case a child’s mask is soiled)
- We know that wearing a mask can be challenging and cumbersome. We also know there will be a learning curve and adjustment period for children to get used to wearing them in the classroom. We will all support children in acclimating and adjusting to their mask and recommend beginning the process early to ease the transition.
Over the summer we have redesigned our learning space to accommodate for proper social distancing of 6 feet. In addition to having staggered drop off, we have also purchased new materials to minimize sharing among children.

**Children’s Space**

- Every child will be provided their own table and work rug for individual work.
- Every child will have an individual shelf with Montessori materials for their personal use. These materials will not be shared between children and will be disinfected before they are rotated.
- For materials that cannot be replicated, several shelves have been designated for sharing. The materials on these shelves will be disinfected with CDC approved cleaning agents after each use. For example, if a child uses the pink tower, it will be disinfected by a teacher before it is made available for another child to use.

**Staff Space**

- Staff will store all personal items in sealed bins beyond the reach of children.
- Staff commit to regularly disinfecting personal items such as cell phones, pens, iPads, etc., before and after use.

**Signage**

- In order to facilitate consistent and safe movements through our classroom, we will post visual signs for the children to follow through the classroom.
Social Distancing, PPE & Individual Material Requirements

Student:

- Spacial Requirements:
  - 6’-0”

- Material Requirements:
  - Individual Storage
  - Individual Work Station
  - Individual Floor Mat
  - Personal Materials

Staff:

- Spacial Requirements:
  - 6’-0”

- Material Requirements:
  - Individual Storage
  - Individual Work Station
  - Personal Materials
Classroom 3-D model

6'0" DISTANCING
Our site has a central fire alarm system connected directly to the FDNY. In the case of an emergency, school staff will assemble students in their rooms and proceed out of the building according to the fire evacuation plan. The fire evacuation plan will be posted in each room. Students should follow the direction of staff members who will verify the safety of the stairwells and lead students outside the building to the designated locations where school staff will line up students by classrooms and take attendance. Gloria Alston Children’s Learning Center, upon exiting the building from Exit A, will proceed to the corner of Fulton Avenue and E. 170th Street. The Rose School, upon exiting the building from Exit B, will proceed to Fulton Avenue and E. 169th Street.
Wildflower New York Charter School plans to phase into an in-person program in 2021, should the DOHMH and the CDC ensure this is a safe and viable option. This transition is fully dependent on developing information from the NY State Department of Health. Below is a snapshot of our program:

- **Stable groupings:** We will divide each class into two, stable groups of no more than 9 children.

- **Staff groupings:** Each group of children will be guided by at least one teacher leader.

- **Staggered Schedule:** We will have a morning group and an afternoon group, separated by one hour to provide ample time for staggered pick-up, drop-off, and cleaning between groups.

- **Classroom adjustments:** Our classroom will be reorganized to allow for proper social distancing, air circulation, and sanitization procedures.

- **Health and Safety Protocols:** We have implemented a robust series of health and safety policies and procedure, which will be elaborated in this document.

- **Remote option available should school close:** Although we are prioritizing in-person schooling in this model, we have prepared a robust distance learning option should our school experience an unexpected closure.
Orientation and routine

Children at early ages need routines to support their overall development. In order to aid the child's development in this area, we will ensure that students in Pre-k and Kindergarten have a learning structure in place, whether in-person and/or virtual that greater builds their independence in content areas.

Sensorial explorers

In order to maintain an environment where sensorial exploration is possible, if somewhat reduced, we will provide multiple sets of frequently used materials and focus on cleaning protocols to ensure that all items have been thoroughly cleaned before and after they are touched. If we need to transition to distance learning, we will also provide guidance for how to set this up at home without needing to spend money or make large modifications.

Concrete

Coronavirus and germs are abstract ideas that the young mind wants to understand. To concretize these concepts, we will provide specific language and grace and courtesy lessons. Here are several examples of new grace and courtesy lessons that we will give throughout the year:

- How to put on your mask?
- How to get help without contact?
- How to navigate through the classroom while remaining physically distant?
- How to thoroughly wash your hands?
**Extrospection and love of peers**
- Elementary children need their community in order to thrive.
- Group work occurs within the guidelines of social distancing: maintaining six feet between a work rug or table.
- For remote learning, children will engage in small groups via Zoom

**Awareness of fairness**
We anticipate and accept that elementary children will use their fairness radar to track how this unfolds. We will allow them to be solution oriented as they uncover discrepancies. Given their sensitivity to what is just, they are best suited to help find answers that will likely improve the situation for everyone.

**Product oriented and love of research.**
A stabilizing element for elementary children is exploring topics of interest and getting work done! Having something they can create a cover for and show goes a long way. Keeping this in mind, we will provide ideas, resources, and supplies to fuel the learners, keeping them engaged as they move between school and home.

**Attraction to Big Work**
The bigger and more outlandish the project idea, the more appealing it is for many elementary children. We will continue to include big work as an ongoing part of every week. If children have projects going, they will be able to continue working and learning fluidly between home and school.
Wildflower New York Charter School intends to phase into a hybrid program. Before phasing into a hybrid program, WNYCS will consult with health officials to ensure a safe transition for all families. Below is a snapshot of our program:

- **Stable groupings:** We will divide our class into two, stable groups of no more than 10 children in a classroom.

- **Staff groupings:** Each group of children will be guided by one teacher leader and a support staff.

- **Staggered Schedule:** We will have a morning group and an afternoon group, separated by one hour to provide ample time for staggered pick-up, drop-off and cleaning between groups.

- **Remote component:** When children are not in the classroom they will have access to remote learning opportunities including group and individual lessons, projects, read alouds and other activities.

- **Classroom adjustments:** Our classroom will be reorganized to allow for proper social distancing, air circulation and sanitization procedures.

- **Health and Safety Protocols:** We have implemented a robust series of health and safety policies and procedure, which will be elaborated in this documents.
Whether we are in-person or remote, we will always honor the spirit of Montessori education and the developmental needs of the children. As we re-imagine what school will look like in the time of COVID, we’ve prepared the following support and resources for families.

**Montessori Materials at Home**

As part of our remote-learning plan, Wildflower New York Charter School will provide children the necessary Montessori materials to support lessons at home. All students will be provided with Montessori materials to use in their home to engage in lessons and individual work. We will also provide tools including art materials, paper, pencils, and booklets consistent with the ones we use at school.

We will rotate these materials so that children have the materials they need for the work they are currently engaged in. We will also provide appropriate printed-out curriculum materials (prepared, cut, and organized) each month for children or more frequently, if needed.

**Guidance for Parents on Preparing the Home for Montessori Remote Learning**

Wildflower New York Charter School has developed guidance for parents on preparing the home for Montessori Remote Learning.

**Library of Home Activities**

In addition to our structure remote education, Teacher leaders have been engaging in incredible wisdom sharing of distance learning activities across the Wildflower Foundation network. All resources are being compiled in this library.
We are differentiating the phasing and amount of in-person instruction based on the developmental learning needs of all student populations. Opportunities for additional in-person instruction will be prioritized for diverse learners, multi-language learners, and students who need additional academic, social, and emotional support.
## Hybrid Learning Model 1: Weekly Schedule

<table>
<thead>
<tr>
<th>Mon — Thurs</th>
<th>Fri</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:30AM – 8:00AM</td>
<td>Breakfast</td>
</tr>
<tr>
<td>8:00AM – 11:00AM</td>
<td>Morning Work Cycle</td>
</tr>
<tr>
<td>11:00AM – 11:15AM</td>
<td>Lunch</td>
</tr>
<tr>
<td>11:15PM – 12:00PM</td>
<td>Outdoor Learning</td>
</tr>
<tr>
<td>12:00PM – 12:30PM</td>
<td>Recess</td>
</tr>
<tr>
<td>12:30PM – 3:30PM</td>
<td>Afternoon Work Cycle</td>
</tr>
<tr>
<td>3:30PM – 3:45PM</td>
<td>Staggered Dismissal</td>
</tr>
</tbody>
</table>
## Virtual Schedule

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 - 8:30 AM</td>
<td>Suggested home breakfast</td>
</tr>
<tr>
<td>8:30 - 9:00 AM</td>
<td>Suggested self guided online virtual programming: Reading/literacy practice</td>
</tr>
<tr>
<td>9:00 - 9:30 AM</td>
<td>Song/Music</td>
</tr>
<tr>
<td>9:30 - 10:00 AM</td>
<td>Writing practice</td>
</tr>
<tr>
<td>10:00 - 10:30 AM</td>
<td>Snack and clean up</td>
</tr>
<tr>
<td>10:30 - 11:00 AM</td>
<td>Math</td>
</tr>
<tr>
<td>11 - 12:30</td>
<td>Suggested outdoor time</td>
</tr>
<tr>
<td>12:30 - 1:00</td>
<td>Suggested lunch</td>
</tr>
<tr>
<td>1:00 - 2:00</td>
<td>Student Work cycle</td>
</tr>
<tr>
<td>2:00 - 2:15</td>
<td>Snack</td>
</tr>
<tr>
<td>2:15- 3:00</td>
<td>Project Based Learning</td>
</tr>
</tbody>
</table>

**Note:** Pre-K students will nap after lunch for approximately 2 hours.
## Hybrid Learning Model 2: Weekly Schedule

<table>
<thead>
<tr>
<th>Stable Groupings</th>
<th>Mon</th>
<th>Tues</th>
<th>Wed</th>
<th>Thurs</th>
<th>Fri</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Morning</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kindergarten Group A</td>
<td>In person</td>
<td>In person</td>
<td>In person</td>
<td>In person</td>
<td>Synchronistic</td>
</tr>
<tr>
<td>kindergarten Group B</td>
<td>Asynchronistic</td>
<td>Asynchronistic</td>
<td>Asynchronistic</td>
<td>Asynchronistic</td>
<td>Synchronistic</td>
</tr>
<tr>
<td>First Grade Group A</td>
<td>In person</td>
<td>In person</td>
<td>In person</td>
<td>In person</td>
<td>Synchronistic</td>
</tr>
<tr>
<td>First Grade Group B</td>
<td>Asynchronistic</td>
<td>Asynchronistic</td>
<td>Asynchronistic</td>
<td>Asynchronistic</td>
<td>Synchronistic</td>
</tr>
<tr>
<td><strong>Afternoon</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>kindergarten Group B</td>
<td>In person</td>
<td>In person</td>
<td>In person</td>
<td>In person</td>
<td>Synchronistic</td>
</tr>
<tr>
<td>Kindergarten Group A</td>
<td>Asynchronistic</td>
<td>Asynchronistic</td>
<td>Asynchronistic</td>
<td>Asynchronistic</td>
<td>Synchronistic</td>
</tr>
<tr>
<td>First Grade Group B</td>
<td>In person</td>
<td>In person</td>
<td>In person</td>
<td>In person</td>
<td>Synchronistic</td>
</tr>
<tr>
<td>First Grade Group A</td>
<td>Asynchronistic</td>
<td>Asynchronistic</td>
<td>Asynchronistic</td>
<td>Asynchronistic</td>
<td>Synchronistic</td>
</tr>
</tbody>
</table>
Hybrid Learning Model 2: In-Person Daily Schedule for Primary and Elementary Environments

In-Person Group A
(Morning)

<table>
<thead>
<tr>
<th>Activity</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staggered arrival &amp; breakfast</td>
<td>7:30–8:00 a.m.</td>
</tr>
<tr>
<td>Work period</td>
<td>8:00 - 11:00 a.m</td>
</tr>
<tr>
<td>Lunch</td>
<td>11:00 - 11:30 a.m</td>
</tr>
<tr>
<td>Staggered Dismissal</td>
<td>11:30 - 11:45 a.m</td>
</tr>
</tbody>
</table>

In-Person Group B
(Afternoon)

<table>
<thead>
<tr>
<th>Activity</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staggered arrival &amp; Lunch</td>
<td>12:30 – 1:00 p.m</td>
</tr>
<tr>
<td>Work period</td>
<td>1:00 - 4:00 p.m</td>
</tr>
<tr>
<td>Snack</td>
<td>4:00 - 4:15 p.m</td>
</tr>
<tr>
<td>Staggered Dismissal</td>
<td>4:15 - 4:30 p.m</td>
</tr>
</tbody>
</table>

Note: We will disinfect and prepare the environment for the afternoon cohort between 11:45 am and 12:30 pm.
### Hybrid Model 2: Virtual Daily Schedule

**Group A: Prekindergarten**  
(Suggested Afternoon Virtual Schedule)

<table>
<thead>
<tr>
<th>Activity</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Suggested outdoor time</td>
<td>11:45 - 12:30</td>
</tr>
<tr>
<td>Suggested nap time</td>
<td>12:30 - 2:30</td>
</tr>
<tr>
<td>Suggested “homework” time</td>
<td>2:30 - 3:30</td>
</tr>
</tbody>
</table>

**Group B: Kindergarten & First Grade**  
(Suggested Virtual Morning schedule)

<table>
<thead>
<tr>
<th>Activity</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Suggested home breakfast</td>
<td>8:00 - 8:30 AM</td>
</tr>
</tbody>
</table>
| Suggested self guided online virtual programming | 8:30 - 9:00 AM - Reading/literacy practice  
9:00 - 9:30 AM - Song/Music  
9:30 - 10:00 AM - Writing practice  
10:00 - 10:30 AM - Snack and clean up  
10:30 - 11:00 AM - Math |
| Suggested outdoor time            | 11 - 12:30           |
### In-Person Group A:

<table>
<thead>
<tr>
<th>Activity</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staggered arrival &amp; breakfast</td>
<td>7:30-8:00 a.m.</td>
</tr>
<tr>
<td>Work period</td>
<td>8:00 - 11:00 a.m</td>
</tr>
<tr>
<td>Lunch</td>
<td>11:00 - 11:30 p.m</td>
</tr>
<tr>
<td>Staggered Dismissal</td>
<td>11:30 - 11:45 p.m</td>
</tr>
</tbody>
</table>

### In-Person Group B:

<table>
<thead>
<tr>
<th>Activity</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staggered arrival &amp; Lunch</td>
<td>12:30 - 1:00 p.m</td>
</tr>
<tr>
<td>Work period</td>
<td>1:00 - 4:00 p.m</td>
</tr>
<tr>
<td>Snack</td>
<td>4:00 - 4:15 p.m</td>
</tr>
<tr>
<td>Staggered Dismissal</td>
<td>4:15 - 4:30 p.m</td>
</tr>
</tbody>
</table>
Prior to Wildflower New York Charter School opening its doors we will take the appropriate precautions to clean and disinfect the building before student and staff arrival for in-person instruction. WNYCS is preparing to inspect and monitor key facility building systems to ensure adequate health and safety measures in addition to the following health and safety precautions:

**PPE and Social Distancing**

WNYCS will provide PPE – masks/face coverings, hand sanitizers, and disinfectant cleaners for each school community (students, teachers, staff, and visitors, i.e. outside providers, when applicable).

**Daily Cleaning and Disinfection**

We know that being indoors causes the most risk for spread of the virus, to that end, we will clean and disinfect our learning environments daily to minimize the risk of transmission and continue to improve our overall sanitary practices using CDC approved cleaning agents.

**Opening Doors and Windows**

- We will add screens to windows and plan to keep the windows open as much as possible.

**Air Purification**

- We’ve researched our HVAC system and air filtration systems, and based on this McKinsey study, we believe the best way to purify the air is a HEPA filter - this is what hospitals use, and it protects against aerosol virus spread.
- Additionally we are planning to purchase the Medify air purification system for each classroom, which should cover our square footage.
Hygiene, Cleaning & Disinfection

Staff:

All staff will be trained in these Six Steps for Safe & Effective Disinfectant Use and will disinfect, with a 60% alcohol based product, the following daily:

- Disinfect the classroom before the day starts and between groups
- Disinfect table surfaces
- Disinfect chairs
- Disinfect materials and shelves
- Disinfect bathrooms
- Disinfect door handles and high-touch surfaces

Students:

Children will be oriented to the following cleaning procedure the first week of school and reminded on an ongoing basis:

- Handwashing upon entry of the building and classroom
- Hand washing - before and after each activity.
- Handwashing and hand sanitizer before and after bathroom use.
- Wash table at the beginning and the end of the work-cycle.
While Wildflower New York Charter School has suspended field trips for the duration of the 2020-2021 academic calendar year, we have access to a 5,348 Sq. Ft. rooftop learning environment in our facility. WNYCS intends to use 1,600 Sq. Ft. to build an urban garden on site through a robust agricultural learning environment intended to provide a project based learning experience for children. We will adhere to current public health guidelines for size limitations of any campus gathering or meeting, whether indoors or outdoors and ensure social distancing and proper PPE for all children and staff engaging in outdoor learning.

We plan on providing the following outdoor extracurricular activities:

- Zumba
- Afro-cuban dance
- Hip Hop
- Capoeira
- Salsa/Bachata
- Yoga and Meditation Activities
- Nature and sound games
Wildflower New York Charter School will restrict building access to students, teachers and staff. All drop-off and pick-up will be school-coordinated at designated entry-points to prevent the number of families and visitors who are accessing the building. All meetings and gatherings will be held virtually. Families will only be permitted access to the building on a case-by-case basis, but must agree to temperature checks (using infrared thermometers), hand sanitization, wearing a face mask, and only accessing the room designated by the school official they are meeting with. Anyone registering a temperature of 100°F or higher will not be allowed in any building. Nor will families and visitors be allowed to linger in lobbies, hallways, and public spaces, if allowed in the facility.

WNYCS will implement a staggered arrival and departure schedule to limit interactions between families. Pre-Kindergarten and Kindergarten students will enter and exit through Exit A and First grade students will enter and exit through Exit B.

We will assign families a drop off and pick up time as we get closer to school start. If you have particular needs for a particular time, please let us know and we will do our best to accommodate schedules.

We ask that families are prompt and ready to drop off or pick up their child at the designated time to maintain safety protocols.
Vulnerable Populations

Employees:
Staff members and teachers age 65 or older or with serious underlying health conditions are encouraged to talk to their healthcare provider to assess their risk for in-person instruction.

Children:
Parents or grandparents of children enrolled that have underlying health conditions should contact their pediatrician and the school to determine if it is advisable for their child to attend school during this time.

Remote Learning:
Any child that cannot report to in-person instruction because of vulnerability of exposure and/or to avoid exposure in the home will be provided with a robust remote learning experience.
Wildflower New York Charter School will ensure that students who are eligible to receive transportation services will per §2853(4)(b) and §3635 of Education Law. Wildflower New York Charter School will coordinate with the NYC DOE Office of Pupil Transportation (OPT) to provide adequate transportation services to and from our school location. Students are required to wear and maintain mask at all times when traveling to and from school using OPT bus services. Wildflower New York Charter will provide all families with PPE regardless of transportation method.
Wildflower New York Charter School is in communication with the NYC Department of Education Office of Food and Nutrition Services’ District Manager and has set up its food services in accordance with all federal, state and city nutritional guidelines. We maintain high nutritional standards and we know how vital a school’s nutrition program is to a child’s development and academic performance.

While we await further guidelines on school meal options, as part of our communication strategy, WNYCS will continue to keep families informed on how to access school meals should we resume with either remote and/or a hybrid learning model. Parents can inquire at any point with the Responsible Parties should they have any questions.

Since masks cannot be worn while eating, students must eat within a 15-minute timeframe (which is considered active eating time, once the student has begun to eat) and proper physical distancing is more important than ever. **Students will be prohibited from sharing lunch items with each other and outside food cannot be delivered to the school for students.**

**Note from the CDC:** “Data are insufficient to precisely define the duration of time that constitutes a prolonged exposure. Recommendations vary on the length of time of exposure, but 15 minutes of close exposure can be used as an operational definition. Brief interactions are less likely to result in Transmission.”

Students with food allergies may need appropriate accommodations. These may include, for example, taking the student to another location, such as the support services room or the multi-purpose community room with a staff member (so long as physical distancing can be maintained in the alternate location).
Staff:

- Teacher leaders will give lessons to children on managing their personal hygiene under these new conditions, and we encourage you to do so at home. We will also give lessons on the appropriate method and time for washing hands effectively.
- Staff will monitor children’s hand washing at all times.
- In addition to all the times Children was hands below, Staff will be required to wash hands
  - Before and after administering medication or medical ointment
  - Before and after diapering or helping a child use the bathroom
  - Before and after using the bathroom
  - Before handling food
  - After handling garbage

Children will be required to wash their hands at the following times:

- Arrival to the facility and after breaks
- Before and after preparing food or drinks
- Before and after eating or handling food
- After using the toilet
- After coming in contact with bodily fluid
- After handling animals or cleaning up animal waste
- After playing outdoors or in sand
In addition to hiring a licensed social worker and partnering with mental health professionals, WNYCS’ s teacher leaders and staff:

(1) Receive ongoing training in trauma informed education, conscious discipline, restorative justice, culturally relevant/sustaining pedagogy and anti-bias, and anti-racist training.

(2) Maintain a climate of mutual respect and dignity, virtually and in-person with all students and families to strengthen relationships, increase students’ self-confidence and motivation for learning.

(3) Demonstrate interest in providing a whole child education that is anchored on academic achievement and social emotional wellbeing.

Wildflower New York Charter School will share ongoing available resources to families on various topics to support the home and broader needs of our children.

Our families currently have access to: Coping Through COVID-19 resources link.
Mental Health, Behavioral, and Emotional Support Services Resources

Resources
NYC-Well is a confidential mental health information and referral line with access to mobile crisis teams. Staffed by trained social workers 24 hours a day, 7 days per week, 365 days per year.

- NYC Well services are provided through ThriveNYC, which is a comprehensive public health approach to mental health in NYC. The program works to shift the culture, remove stigma around mental health, and make help-seeking normal.
- Text "WELL" to 65173, call 1-888-NYC-WELL (692-9355)

Counseling in Schools Inc.
- Provides counseling services for children, parents, families, as well as small group therapy
Regarding contact tracing, WNYCS will refer to the guidance set out by The United States (U.S.) Department of Education’s Student Privacy Policy Office (SPPO) Frequently Asked Questions (FAQs) that assists school officials with how to address the current public health crisis while appropriately protecting student privacy:

The United States (U.S.) Department of Education Student Privacy Policy Office: The Family Educational Rights and Privacy Act (FERPA) and the coronavirus disease 2019, abbreviated as “COVID-19” and more commonly referred to as “coronavirus.”

WNYCS will follow developing guidelines laid out by The NY State Department of Health and maintain plans to support local health departments in accordance with the protocols, training, and tools provided through the New York State Contact Tracing Program that is consistent with FERPA.

Note: FERPA prohibits educational agencies (e.g., school districts) and institutions (i.e., schools) from disclosing PII from students’ education record without the prior written consent of a parent or “eligible student,” unless an exception to FERPA’s general consent rule applies. 20 U.S.C. §§ 1232g(b)(1) and (b)(2); 34 C.F.R. §§ 99.30 and 99.31. For instance, pursuant to one such exception, the “health or safety emergency” exception, educational agencies and institutions may disclose to a public health agency Personal Identifiable Information (PII) from student education records, without prior written consent in connection with an emergency if the public health agency’s knowledge of the information is necessary to protect the health or safety of students or other individuals. 20 U.S.C. § 1232g(b)(1)(I); 34 C.F.R. §§ 99.31(a)(10) and 99.36.
Employee Self-Screening:

Wildflower New York Charter School teacher leaders and staff members will conduct daily self screenings for Covid-19 related symptoms as listed by the CDC. This self-screening will also include a temperature check before entering the school. Staff will be asked to report any persons in their household that have those symptoms, or have been diagnosed with Covid-19. If teacher leaders or staff have two (2) or more of any of the following symptoms (with one of those symptoms being fever), they should not come to campus, and will not be allowed to enter (or remain on) the site.

1. Fever (100°F or higher)
2. Shortness of Breath or difficulty breathing
3. Coughing
4. Chills
5. Repeated Shaking with chills
6. Muscle pain
7. Headache
8. Sore throat
9. Recent loss of the sense of taste or smell

Teacher leaders and staff should communicate with their school leader by 6:00AM (EST) every morning if they are exhibiting any of the abovementioned symptoms; failure to self-screen and report by 6:00AM (EST) will have teaching and learning implications on our ability to serve students.
5. Monitoring: Screening Continued

Student/Family Self-Screening:

Every day, before reporting to and/or entering campus locations, every student/family must self-assess for COVID-19 symptoms and any risk factors. If students have two (2) or more of any of the following symptoms (with one of those symptoms being fever), they should not come to campus, and will not be allowed to enter (or remain on) the campus.

1. Fever
2. Shortness of Breath or difficulty breathing
3. Coughing
4. Chills
5. Repeated Shaking with chills
6. Muscle pain
7. Headache
8. Sore throat
9. Recent loss of the sense of taste or smell

Additionally, students who are a sibling, caregiver, or other residential family member who is exhibiting any of the abovementioned symptoms should not come to school.

Upon arrival, staff will take the following actions:

- Take the child's temperature.
- Apply hand sanitizer to the child's hands.
- Perform a mask check to ensure each mask fits the child's face effectively.
- Ask the child to wash their hands as soon as they enter the classroom.
WNYCS will maintain plans to support the Department of Health investigation should there be a confirmed case. The following procedures may be updated following the guidance of the CDC, and The NY State Department of Health. Employees, parents and families will be notified of major changes to reporting procedures.

1. **Employee who shows any evidence of symptoms, or has a confirmed positive lab case must:**
   a. Isolate for a period of 10 days after symptoms, with the last 24 hours without fever (without using fever reducing medicines), and an overall reduction in symptom.
   b. If exposed to a known covid positive contact employee/student must quarantine for 14 days.
   c. Employees will be able to return for in-person instruction when cleared by the Department of Health.

2. **Student who shows any evidence of symptoms, or has a confirmed positive lab test must:**
   a. Isolate for a period of 10 days after symptoms, with the last 24 hours without fever (without using fever reducing medicines), and an overall reduction in symptom.
   b. If exposed to a known covid positive contact employee/student must quarantine for 14 days.
   c. Student will be able to return for in-person instruction when cleared by the Department of Health.
3. If a student presents and/or develops COVID-19 symptoms (with a fever of 100°F or higher) at school, the student will be separated from all other students and staff, with the exception of one staff member to supervise the student. This staff member will wear additional PPE (a face shield, gloves, etc.) and maintain a distance of at least 6 feet from the student at all times, unless there is an emergency. The school will immediately notify a parent or emergency contact to pick up the student, and call 911 if the student appears to be in medical distress.

   a. The student will quarantine at home and resume digital learning for 14-days
   b. School-based Teacher Leadership Team, TWF Hub Entrepreneur, and Staff will be notified
   c. Families will be recommended, with resources, to have the student (and any siblings in the home) tested for COVID-19
   d. Student will not be allowed to return to our school building until medically certified as virus-free.

4. Travel Disclosure. All staff members are required to disclose travel outside of the tri-state area (New Jersey, Connecticut, New York) by email to the responsible parties to and/or after their trip. Notification prior to travel allows teacher leaders to plan for potential coverage or shift to virtual learning. Any staff member who travels to a region currently identified as a hotspot (widespread community positive-rates) for COVID infection must present a negative-COVID test prior to returning to work in person. Staff members are responsible for arranging a test and receiving results before their planned return-to-work date. Any days the staff member is unable to work due to the lack of a test are counted as PTO. If staff members need assistance identifying a COVID testing site, they should contact their Director of Operations. We will ask that all families, likewise, disclose travel outside the tri-state area to their teacher and strongly recommend that all household members obtain a COVID test prior to any child's return to in-person instruction. If families need support identifying a COVID testing site, the Responsible Parties can identify local testing sites and resources. While a child is awaiting results of a COVID test, they should quarantine at home. While the child is awaiting results, teachers will provide online classwork and instruction.
There is a new benefit regarding paid sick leave through the Families First Coronavirus Response Act (FFCRA) that provides paid sick leave and expanded family and medical leave (FMLA) for specific reasons related to COVID-19. The FFCRA applies from April 1, 2020 through December 31, 2020. Please note the following:

1. Per the FFCRA, employees are eligible for up to two weeks of fully or partially paid sick leave for COVID-19 related reasons such as being advised by a health provider to self-quarantine or are experiencing COVID-19 symptoms and are seeking a medical diagnosis (further qualifications are listed with FFCR, which can be provided by Human Resources).

2. The two weeks of fully or partially paid sick leave for COVID-19 per FFCRA is in addition to the currently provided eight (8) days of PTO.

3. The FFCRA also provides up to an additional 10 weeks of job-protected, paid family and medical leave at two-thirds of the employee’s regular rate of pay when an employee who has been employed for at least 30 calendar days is unable to work due to a need to care for a child whose school or child care provider is closed or unavailable for reasons related to COVID-19.
In the event that large-scale testing is needed please refer to the following testing sites near the school or visit, [https://coronavirus.health.ny.gov/find-test-site-near-you](https://coronavirus.health.ny.gov/find-test-site-near-you):

<table>
<thead>
<tr>
<th>Testing Site</th>
<th>Address</th>
<th>Phone</th>
<th>Status</th>
<th>Testing Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>BronxCare Fulton Campus</td>
<td>1275 Franklin Ave, Bronx, NY 10456</td>
<td>(718) 992-7671</td>
<td>Closed now</td>
<td>$ Free Diagnostic Testing (Third-party Verified)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>✓ Screening Required</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AFC Urgent Care Bronx Webster</td>
<td>1210 Webster Avenue, Bronx, NY 10456</td>
<td>(646) 612-7747</td>
<td>Open now: 8:30AM-8PM</td>
<td>✓ Screening Required</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>✓ Restrictions Apply</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOMOS: Boston Pediatrics PLLC</td>
<td>1262 Boston Road, Bronx, NY 10456</td>
<td>(718) 617-2500</td>
<td>Closed now</td>
<td>$ Free Diagnostic Testing (Third-party Verified)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>✓ Appointment Required</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>✓ Screening Required</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Source: https://www.bronxcare.org/

* Phone Verified
Wildflower New York Charter School’s 2020 - 2021 academic calendar approved school enrollment is 27 children across Pre-Kindergarten, Kindergarten and First Grade, with 5 staff members supporting the academic learning of our students. The following data-metrics will be utilized to determine physical closures. At the macro-level, following a confirmed case of COVID-19 at school, those exposed should be quarantined for a minimum of 14 days.

Closing Metric Across Grade Levels:
(Note: Our two classrooms are divided by a non-structural partition and for the purposes of health and safety we grouped all students and staff members in our closing metrics)

Wildflower New York Charter School will revert to digital instruction when 3% (approximately 1) of students and/or staff test positive.

Closing Metric Building-Wide:
(Note: WNYCS collocates with 1332 Fulton Daycare and United Bronx Parents, two Pre-k For All Providers.)

If the number of positive cases among the full enrollment across all sites is 3% or more (approximately 8), regardless of distribution among attendance groups, all students in that building will return to fully virtual instruction for 30 days.

a. Analysis
   i. WNYCS: 3% of 30 = 1 positive cases in the building
   ii. 1332 Fulton Daycare: 3% of 130 = 4 positive cases in the building
   iii. UBP: 3% of 85 = 3 positive cases in the building

All closure decisions will be made only with the written approval of Wildflower New York Charter School Board of Trustee, after consultation with Teacher Leaders, local health officials and SUNY CSI.
In order to mitigate risk to teachers and staff, planning meetings and professional development will mostly occur online. In-person classes will be taught in a manner and in spaces that optimizes best practices. These include mandatory wearing of masks/face coverings, the maintenance of physical distancing, hand hygiene, and low-to-no transitions. In order to be on campus, all students, along with all teachers and staff, will be required to abide by a set of rigorous protocols that include symptom screening and monitoring, and isolation and/or quarantine if infection or symptoms are present.

If a student or staff member become ill while at school:

- Staff must leave as soon as possible and follow procedures outlined in Monitoring: Screening, pg. 45.
- Student will be escorted by a staff member to our designated isolation location room in our lobby while they wait for parent pick up. The isolation room does not have a room number but it is identifiable and labeled, “Isolation Room”
- Staff will call parents immediately, provide a comforting and reassuring atmosphere for the child while waiting for pickup, begin documenting signs/symptoms (e.g., temperature check) and follow procedures outlined in Monitoring: Screening, pg. 46.

Returning to school after an illness or after being tested positive

- Students returning to school must be cleared by the department of health.
- Staff returning to school must be cleared by the department of health.
- Any staff or students with a positive COVID test must quarantine for 10 days and may not physically return to school until cleared by a medical provider
-Anyone who is absent due to close contact with a person who has COVID-19 may not return to school until 14 days after last exposure. This person should check temperature twice daily and be observant for any onset of symptoms.

Note: Refer to Testing Protocol, pg. 47 for school process and procedures for infected and exposed individuals.
Areas that were exposed to the symptomatic employee or student for a prolonged period of time will be thoroughly cleaned and disinfected per CDC guidelines. Depending on the situation, the areas of exposure may need to be closed for a 24-hour period.

As outlined in Reopening: Hygiene, Cleaning & Disinfection, pg. 24, staff will be trained in these Six Steps for Safe & Effective Disinfectant Use and will disinfect with a 60% alcohol based or CDC approved product, daily:

- Disinfect the classroom before the day starts and between groups
- Disinfect table surfaces
- Disinfect chairs
- Disinfect materials and shelves
- Disinfect bathrooms
- Disinfect door handles and high-touch surfaces

As outlined in Reopening: Hygiene, Cleaning & Disinfection, pg. 24, students will be oriented to the following cleaning procedure the first week of school and reminded on an ongoing basis:

- Wash table at the beginning and the end of the work-cycle.
- Hand washing - before and after each activity.
- Handwashing and hand sanitizer before and after bathroom use.
In the event of continued presence of COVID-19 in New York City or on campus; failure to find a vaccine or preventative medication; and/or a second wave or resurgence of infection spread, WNYCS reserves the right to return to reduce in-person education or proceed with fully remote learning depending on the severity of the surge and of risks to our students and staff. Wildflower New York Charter School will continually monitor its capacity for isolating and quarantining students, the number of COVID-19 cases among teachers leaders, staff members and students (and families), and trends in city and state health data. If there is a substantial increase in positive school-wide, or building-wide COVID-19 cases, WNYCS will take action to move instruction online, vacate our buildings, and require teachers and staff members to work digitally. Wildflower New York Charter School will be prepared at any time to comply with New York City, State, or federal requirements that may occur as COVID-19 evolves. WNYCS will revert and develop its protocols, policies and procedures as more information is released from health officials.
As we re-imagine what school will look like in the time of COVID-19, communication is paramount. We feel fortunate that our school is a small community and we can navigate these unprecedented times together. Prior to our first day of school parents/families will be sent a copy (or directed to review a copy on our website) of this plan.

The COVID-19 point of contacts is:

<table>
<thead>
<tr>
<th>Mario Benabe, School Safety Team Lead</th>
</tr>
</thead>
<tbody>
<tr>
<td>E. <a href="mailto:mbenabe@wildflowernewyorkcharterschool.org">mbenabe@wildflowernewyorkcharterschool.org</a></td>
</tr>
<tr>
<td>P. (646) 372-3021</td>
</tr>
</tbody>
</table>

We look forward to working with you now and in the future to keep our community close and safe.

Thank you,

Aura Cely, Corina Velazquez and Mario Benabe
“We shall walk together on this path of life, for all things are part of the universe and are connected with each other to form one whole unity.”

Maria Montessori